

ROCKVILLE DAY CARE ASSOCIATION, INC.

ACKNOWLEDGMENT OF RECEIPT OF PARENT HANDBOOK

_____ I acknowledge that a copy of the Rockville Day Care Association, Inc. (RDCA), Parent Handbook, November 2017, Eighth Printing is available in the following formats:

- _____ RDCA website; ***rockvilledaycare.org*** on the ***Parents Page***
- _____ reference copy available for review in my child(s) classroom
- _____ reference copy available for review in the director's office
- _____ a hard copy available to me upon request

_____ I understand that I am responsible for reading the Parent Handbook, and becoming familiar with its contents. I will utilize this handbook as a reference to help clarify and interpret the program, philosophy and policies of the Rockville Day Care Association, Inc.

_____ I further agree to seek clarification and consultation from a Rockville Day Care administrator, director or assistant director if I do not fully understand any of the stated policies or practices.

_____ I understand that the information contained within this Parent Handbook is considered property of the Rockville Day Care Association, Inc., and may not be reproduced without permission of the Executive Director.

Parent/Guardian Signature/Date

Printed Name

Child(ren)'s Name(s)

RDCA Center

Center Representative Signature/Date