



**ROCKVILLE DAY CARE ASSOCIATION, INC  
INCLEMENT WEATHER and  
EMERGENCY CONDITIONS ACTION PLAN**



**The Association must follow the directives of the agencies in which our programs are located.** This includes; Montgomery County Public Schools (MCPS), Community Use of Public Facilities (CUPF), and the Montgomery County Government and the Federal Government at Northwest Child Care Center. If the applicable agency mandates that child care may not operate, must open later, or close early, we must comply with that order.

**Decisions regarding closures, delayed openings or early closings could also be made by the executive director and will be based on the emergency conditions/situations that exist at the time.** The most important priority is the safety of our children, parents and staff. Many factors are considered before deciding to make a change in the opening schedule. Every attempt is made to provide uninterrupted service for our families.

**Usually, the emergency conditions action plan is implemented consistently throughout ALL RDCA facilities.** However, there may be isolated situations that would require differing operating schedules dependent on unique circumstances. (i.e.; NWCCC follows the Federal Government and may be open when other locations are closed) Please be aware that if a power outage exists prior to the start of the business day, we will not be granted access to the affected facility. Power outages occurring during operating hours may require an early closure. Any decision to close our centers early will be made at the discretion of the executive director, by MCPS, County Government, or Federal Government.

**Inclement weather or other emergency condition information will be available as soon as we are provided the facility updates, usually by 5:15am.** You may need to check for updates more than once during emergency conditions as our status could change. Parents will be notified as soon as possible by their center director via the Brightwheel app.

**Inclement weather & emergency conditions action plan:**

<b>If MCPS DOES THIS:</b> <i>(Montgomery County Public Schools)</i>	<b>and MCPS Administrative or Central Offices DO THIS:</b>	<b>THEN RDCA DOES THIS:</b> <i>(Rockville Day Care Association)</i>
<b>have a delayed opening</b> <i>MCPS makes this decision by 5:00am</i>	<b>are open on time</b>	<b>we open ON TIME</b>
<b>have a delayed opening</b> <i>MCPS makes this decision by 5:00am</i>	<b>are open BUT have a delayed opening</b>	<b>we open at 9:00am</b>
<b>are closed</b> <i>MCPS makes this decision by 5:00am</i>	<b>are open on time</b>	<b>we open at 8:00am</b>
<b>are closed</b> <i>MCPS makes this decision by 5:00am</i>	<b>are open BUT have a delayed opening</b>	<b>we open at 10:00am</b>
<b>are closed</b> <i>MCPS makes this decision by 5:00am</i>	<b>are closed</b>	<b>we are CLOSED</b>
<b>have an early dismissal</b> <i>MCPS makes this decision by 11:00am</i>	<b>remain open</b>	<b>remain open until regular time</b>
<b>have an early dismissal</b> <i>MCPS makes this decision by 11:00am</i>	<b>have an early dismissal</b>	<b>close at time dictated by MCPS</b>
<b>announce an individual school closure</b>		<b>close this location for the day</b>

**For RDCA operating plans you have the following options:**

- Receive notifications through Brightwheel - make sure your contact info is up to date in the app.
- Call your center's telephone # for a recorded message
- Visit the **RDCA website at [www.rockvilledaycare.org](http://www.rockvilledaycare.org)** for posted messages

**For MCPS operating plans try the options below:**

- Visit the MCPS website at <https://www.montgomeryschoolsmd.org/>
- Sign up for ALERT MCPS <https://www.montgomeryschoolsmd.org/emergency/alertmcps.aspx>